



OFFICE OF THE MAYOR
Taguig City, Philippines

Recent
2x2
ID Picture
(taken in the last 6
months)

LEAD SCHOLARSHIP APPLICATION FORM

(For Other Applicants NOT from DepEd/PNP
AFP/DILG/BJMP/Taguig City Government)

Instruction:

1. PRINT all entries. Place an X in the appropriate blanks.
2. Be HONEST and ACCURATE with your answers.

Date: _____

School Year: _____ Semester: ___ 1st Sem ___ 2nd Sem
___ New Applicant ___ Renewing Applicant ___ # of Sem you benefited from the LEAD Scholarship

SCHOLARSHIP APPLIED FOR: Leaders & Educators' Advancement & Development (LEAD)
___ 3-5 units ___ 6-8 units ___ 9 or more units ___ Thesis/Dissertation Grant

REQUIREMENTS TO BE SUBMITTED

Please provide 3 sets of all the documents. All photocopied documents to be submitted should be faithful reproduction of the original. Bring the original copies of the documents for validation purposes. Ask for the 3rd set as your "Receiving Copy" upon submission.

- | | |
|---|--|
| ___ Filled-up Application Form with 2x2 ID picture (original) | ___ Latest Performance Evaluation |
| ___ Latest School Assessment or Enrolment Form | ___ Transcript of Records (for new applicants) |
| ___ Official Receipt of Enrolment | ___ Curriculum Checklist of the Course Enrolled |
| ___ Certified True Copy of Grades Last Sem or last 2 terms if Trimester (issued by the Registrar) | ___ Workplace ID (back to back) |
| ___ Certificate of Good Moral (issued by the employer w/in the SY) | ___ Voter's Certification from COMELEC
(Issued after May 2013) |
| ___ Copy of Service Record | ___ Proof of Billing in the applicant's (or his/her spouse's) name & address |

Full Name: _____
(Last Name) (First Name) (Middle Name)

Address: _____

Cellphone No.: _____ Telephone No.: _____ E-mail Address: _____

Age: _____ Gender: _____ Marital Status: _____ Citizenship: _____ Religion: _____

Date of Birth: _____ Place of Birth: _____ Years of Residency in Taguig: _____

Office/School Assigned: _____

Position: _____ Gross monthly salary: P _____

If in Private School (Subject Taught & Grade/Year Level of Students: _____)

Latest Performance Rating: (Based on the latest Performance Appraisal) _____

Are you currently a recipient, or is applying to be a recipient of other scholarships grants? ___ Yes ___ No

If yes, what scholarship: _____ Benefit per semester/trimester?: _____

This scholarship is given by (pls. specify) _____

GRADUATE STUDIES INFORMATION

No. of units actually enrolled this sem: _____ No. of units completed last sem.: _____ Year Level: _____

Gen. Average as of Last Semester: _____ Total No. of Units Earned: _____ Are you graduating? ___ Yes ___ No

Course: _____

School: _____

School Address: _____

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EDUCATIONAL BACKGROUND

	Degree Obtained/Specialization	Name of School / School Address	Year Graduated	Honors/Awards Received (if any)
Graduate Program (Doctoral Degree)				
Graduate Program (Masters Degree)				
Baccalaureate Program				
Secondary Level				

EMPLOYMENT RECORD

Name of Workplace/School/Office and Address (start with the most recent)	Position / Designation	From Month/Year	To Month/Year

FAMILY BACKGROUND

	FATHER () Living () Deceased	MOTHER () Living () Deceased
Name		
Address		
Contact No.		
Occupation		
Place of Work		
Highest Educational Attainment		

For Married Applicants:

Spouse's Name: _____ Occupation: _____ Gross Annual Income: _____

Office/Institution of Employment: _____

Address of Employment: _____

Name of Children:

Age:

For Unmarried Applicants:

Name of Sibling/s:

Age:

Civil Status:

If working, where they work & income:

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Residence: _____ Owned by family _____ Owned by relatives _____ Renting _____ Paying-to-own _____ Others (pls specify): _____ If renting or paying-to-own, how much are you paying monthly?: P _____
 Does the family have any outstanding loan? _____ Yes _____ No. If yes, how much (total)? P _____
 What was the loan or loans used for? _____
 How much is your latest monthly electric bill?: P _____ How much is your latest water bill?: P _____
 (Pls. attach photocopy of electricity and water bill)
 Have you been the object of any disciplinary action in school/office? _____ Yes _____ No
 Have you been accused or convicted of any offense/crime? _____ Yes _____ No
 If the answer to any of the last 2 questions above is "Yes," Pls. provide details: _____

ENDORSEMENT OF THE PRINCIPAL/AGENCY HEAD

To: Mayor Ma. Laarni L. Cayetano
Through: The L.A.N.I. Scholarship Screening Committee

I am endorsing this applicant to the LEAD scholarship Program for the following reasons: (Please check and sign all applicable reasons. **Absence of signature in ALL of the 5 items below may be interpreted as non-endorsement of this application.**)

- _____ 1. I believe that her graduate studies will help him/her in the performance of his/her duties in this institution/office/school;
- _____ 2. I believe that s/he has the capability and determination to complete his/her graduate studies;
- _____ 3. His/her work performance has been: _____ satisfactory _____ very satisfactory _____ outstanding;
- _____ 4. He/she has shown love for the City in the way s/he performs and is committed to serve in her work.
- _____ 5. Other Reasons Not Mentioned (Please Specify) _____

I have the honor to recommend, _____ (name of applicant),
 _____ (position), she/he has been our employee since _____.

Endorsed by:

	Designation	Date
Head of the Agency/ School Head (Signature over Printed Name)		

 I hereby certify that **ALL** the answers given above are **TRUE and CORRECT** to the best of my knowledge and the attached documents are faithful reproduction of the original copies. I also attest that the attached **essay is my original work**. I recognize that **ANY ACT OF DISHONESTY, FALSIFICATION OR PLAGIARISM** will serve as **GROUND FOR PERPETUAL DISQUALIFICATION** of my application. I also understand that this submission of application does **NOT** automatically qualify me for scholarship grant and that I will abide by the decision of the L.A.N.I. Scholarship Management. Thank you very much.

 Printed Name & Signature of Applicant
 Date: _____

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